

# Portfolio Index

The Safety Click Project: Program Management Portfolio

This portfolio treats The Safety Click Project, a real cybersecurity awareness platform of five courses and 20+ lessons, as a program chartered, planned, executed, and now managed by Bobbi Jo Halladay. The documents below are a complete CAPM-aligned program management set, built from real work rather than a hypothetical case study.

## Documents in This Portfolio

#	Document	What it shows
01	Program Charter	Vision, business case, objectives, scope, authority, and sign-off
02	Stakeholder Register	Stakeholders mapped by influence and engagement strategy
03	Work Breakdown Structure	Scope decomposed into phases and deliverables
04	Roadmap / Schedule	Phased timeline with milestones and real completion status
05	RAID Log	Risks, Assumptions, Issues, and Dependencies in one register
06	Risk Register	Top risks with likelihood, impact, response, and residual rating
07	Communication Plan	What is communicated, to whom, how often, and by what channel
08	Status Report (template + sample)	Reusable RAG one-pager, shown blank and filled
09	Change Log	Change control process with logged decisions
10	Lessons Learned / Closeout	Outcomes vs. criteria and recommendations for the next phase

## CAPM / PMBOK Process-Group Mapping

Process group	Documents
Initiating	Program Charter, Stakeholder Register

Process group	Documents
Planning	WBS, Roadmap / Schedule, RAID Log, Risk Register, Communication Plan
Executing / Monitoring and Controlling	Status Report, Change Log, RAID updates
Closing	Lessons Learned / Closeout

Together the set reads as one coherent program lifecycle, from charter to closeout.